



Stacey C. Fletcher
Commissioner

Louisa County New Business Registration Form

Office of the Commissioner of the Revenue
1 Woolfolk Avenue, Ste. 203 Louisa, Virginia 23093
Phone (540)967-3432 Fax (540)967-3481
Email: sfletcher@louisa.org

FEIN or SSN:	
Applicant Name:	
Trading as Name:	
Mailing Address:	Business Address:
City, State, Zip:	City, State, Zip:
Contact Phone #:	Business Phone #:
Email Address:	Date Business Started:

Please Check the following that apply to your business

	Will the business be using any owned, leased, rented or borrowed equipment (including items personally owned) in conduction its business? (Business Personal Property)
	Will this business have any inventory available for sale as merchandise? (Merchants Capital)
	Will the business use equipment in manufacturing, mining, processing or reprocessing, radio or television broadcasting, dairy, dry cleaning or laundry business? (Machinery & Tools)
	Will the business be operating under a trade name/dba/fictitious name? If yes, you must register with the State Corporation Commissioner 804-371-9733. www.scc.virginia.gov
	Will the business be offering guest rooms for rent for continuous occupancy for fewer that thirty (30) days? (Transient Occupancy/Lodging Tax)
	Is the business, as defined below, considered a contractor? (Contractor's License)

A contractor as defined by Louisa County Code Section 22-41 states a contractor as any person that:

- Accepting or offering to accept orders or contracts for doing any work on or in any building or structure, requiring the use of paint, stone, brick, mortar, wood, cement, structural iron or steel, sheet iron, galvanized iron, metallic piping, tin, lead, or other metal or any other building material; Accepting or offering to accept contracts to do any paving, curbing or other work on sidewalks, streets, alleys, or highways, or public or private property, using asphalt, brick, stone, cement, concrete, wood or any composition;
- Accepting or offering to accept an order for or contract to excavate earth, rock, or other material for foundation or any other purpose or for cutting, trimming or maintaining rights-of-way;
- Accepting or offering to accept an order or contract to construct any sewer of stone, brick, terracotta or other material;
- Accepting or offering to accept orders or contracts for doing any work on or in any building or premises involving the erecting, installing, altering, repairing, servicing, or maintaining electric wiring, devices or appliances permanently connected to such wiring, or the erecting, repairing or maintaining of lines for the transmission or distribution of electric light and power; or
- Engaging in the business of plumbing and steam fitting.

In accordance with **Virginia State Code Section 58.1-3518**, all business operating in Louisa County must file a Louisa County Business Return of tangible Personal Property annually on or before May 1st. Any business that does not file in accordance with Virginia State Code Section 58.1-3518 on/by May 1st may receive a Statutory Assessment on their Businesses Personal Property.

Signature	Date
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