

Louisa County Small Business Grant Program

Application Checklist

- \_\_\_\_\_: Met Executive Order(s) 53/55 **OR** 2 F/T Employees criteria?
- \_\_\_\_\_: Gross receipts less than \$2,000,000
- \_\_\_\_\_: Business is located in Louisa County
- \_\_\_\_\_: All local taxes are paid in full through March 1, 2020 (Business/Ind. Owners)
- \_\_\_\_\_: Revenue losses due to unforeseen business interruptions related to COVID-19
- \_\_\_\_\_: Business operations established and started in Louisa County on or before Jan 1, 2020
- \_\_\_\_\_: For-profit business
- \_\_\_\_\_: IRS forms W-9 & 941 (If applicable)
- \_\_\_\_\_: 2018/2019 P&L Statements
- \_\_\_\_\_: Last 2 years business tax returns (2018/2019)
- \_\_\_\_\_: 2020 YTD P&L Statements (Calendar and Fiscal)
- \_\_\_\_\_: Complete Grant Application.

Two part-time employees, each working at a minimum of 20 hours per week will now equal 1 full-time equivalent. Must be demonstrated on form 941 for the most recent quarter.

**County Use Only**

Date Reviewed: \_\_\_\_\_

Reviewer Signatures: \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_