

**LOUISA COUNTY BROADBAND AUTHORITY
LOUISA COUNTY OFFICE BUILDING
1 WOOLFOLK AVENUE
LOUISA, VIRGINIA
November 6, 2019 7:00 P.M.**

Present: Ed Jarvis, Paul Bradbury, Timothy Layne, Jim Ogg, Fitzgerald Barnes

Absent: Mary Johnson, Duane Adams, Melvin Burruss

Resigned: Bernie Hill, Jeffrey Zivick

Others Present: Bob Hardy, Louisa County Information Technology Director, Helen Phillips, County Attorney

CALL TO ORDER

Mr. Jarvis called the November 6, 2019, regular meeting of the Broadband Authority (BBA) Board of Directors to order at 7:00 p.m.

Mr. Jarvis led the Pledge of Allegiance.

ADOPTION OF THE AGENDA

Mr. Jarvis noted we do not have a quorum for tonight's meeting and the Authority will be unable to vote on anything for the November 6th, LCBBA meeting.

Mr. Hardy stated he would like to add Press Release Discussion, under New Business.

APPROVAL OF THE MINUTES

Mr. Jarvis stated the Authority did not have a quorum to vote on the approval of the September or October meeting minutes and would need to approve the minutes at the next meeting in December.

Mr. Bradbury and Mr. Zivick said they were not present at the October 2nd LCBBA meeting.

Mr. Hardy asked for the Authority's approval to post September's and October's meeting minutes onto the website as draft minutes. Mr. Hardy recommended posting all the minutes with draft on them to the website and updated the minutes with edits once approved.

PUBLIC COMMENT

Mr. Jack Manzari, Cuckoo District, stated he is really disappointed in the mission statement of the Authority and does not think the mission statement goes far enough. Mr. Manzari said he sent

an email to the Authority regarding fiber to the home, and gave a very brief overview of his email.

NEW BUSINESS

Discussion- Press Release

Mr. Jarvis stated he and Mr. Hardy got together and drafted a press release to let the public know what is going on and happening with broadband.

Mr. Bradbury asked if it was possible to state the reason why the sixth tower is being postponed.

Mr. Hardy said he would reword the document to reflect the reason.

Mr. Barnes said when this project was started the Board allocated \$1M for the towers. He said one of the biggest questions he receives from citizens is how many people are going to be serviced. Mr. Barnes stated for transparency purposes, this number really needs to be made available to the public.

Further discussion ensued regarding the press release.

UNFINISHED BUSINESS:

Discussion -Trevilians Tower and Holly Grove Tower

Mr. Boswell joined the meeting via phone, stating there is nothing to report on the Fast Track Towers. Mr. Boswell stated he went out to inspect completion of the Trevilians Tower there were construction materials left onsite and now the generator is showing an error code. Mr. Boswell stated there has also been an issue with the generator at the Chopping Road Tower. He noted the building permits for the Holly Grove tower were issued last Monday. Mr. Boswell stated a preconstruction meeting was held and a request has been made to have a surveyor come out and mark the center pin for the tower. Mr. Boswell said he has contacted Bell's Survey and let them know of this information but has not received an ETA on when this will be completed.

Questions and comments were addressed by Mr. Boswell and the Authority regarding the status report and generators.

Discussion -Additional Location-Twin Oaks area and Buckner- Bumpass area

None

Discussion – Systems Operations (Towers, Backhaul, and Fiber)

None

Discussion – Co-location of Louisa County EMS Radio Towers

None

TREASURER’S REPORT /APPROVAL OF THE BILLS

Mr. Hardy explained the process for bills approval from Mountain Valley. He noted that Mr. Hill is no longer involved since he has resigned. He stated Mountain Valley is doing additional work on change orders for the County, which is going through him for signature. He said they entered into a contract with Aviat to provide radios, antennas and cabling for the radio backhaul. He added Mountain Valley provided a quote in the amount of \$1,800 to provide mounting equipment and installation on four towers.

A brief discussion ensued regarding the bills.

PUBLIC COMMENTS

Julie Manzari, Jackson District, stated she views the Broadband Authority as a “one stop” on the broadband journey and feels that fiber is the optimal solution in rural areas. Ms. Mazari said she feels the only way they are going to get there is if Louisa County is actively talking to other state advisors in the area, not just local citizens and consultants who are providing information to the County. Ms. Manzari said she strongly suggest ~~to~~ the Authority understands what is happening in the state session that is about to occur in January along with what is happening at the federal level and the FCC.

Questions and comments were addressed by the Authority regarding fiber to homes.

CHAIRMAN/GENERAL MANAGER’S REPORT

None

ADJOURNMENT

The November 6, 2019, regular meeting adjourned at approximately 8:30 p.m.

NEXT MEETING

The next Broadband Authority meeting will take place on Wednesday, December 4, 2019, at 7:00 p.m.