

***Louisa County
Fire and EMS***



***Ambulance
Driver/Operator
Training Program***

Initial Driver/Operator Training Requirements

Name: _____	Valid Driver License Expiration Date: _____
EVOG Certification: _____	DPO/BPO _____
Start Date: _____	Completion Date: _____
Emergency Ride Along Completion Dates: _____ (minimum of two (2))	
_____ _____ _____	

EVOG must be completed prior to driving all departmental vehicles.

Apparatus	Road Hours	Pump Hours	Other
Ambulance	10 hours	N/A	Equipment Knowledge

Testing & Clearance Procedures

Apparatus	Pump Test	Road Test	Equipment Test	Administered By
Ambulance	N/A	Road Course	Equipment Knowledge	

Annual Refresher Training

Annual Refresher Training

All drivers must complete an Annual Department EVOC Refresher. A Competency Course may be mandated at the discretion of the chief or designee upon observations, safety and/or DMV violations. All records will be maintained by the Fire and EMS Chief. Failure to comply with policies and/or SDP may result in the loss of driving privileges..

Acknowledgement

I have read, understand and will comply with the Standard Department Procedure (SDP-301).

Driver Candidate Signature: _____ Date: _____

Drivers Training Road Course Final Check-Off

Driver Name:	Unit Number:
Apparatus:	Valid License: Y N

Yes	No	STARTING
		Battery switch "ON"
		Ignition switch "ON"
		Starter engaged
		Engine running
		Headlights on
		Air pressure & hose disconnect
		Disengage parking brake

Yes	No	KNOWLEDGE OF APPARATUS
		Does driver know operation of app.
		Can driver operate apparatus to satisfaction in emergency situations without endangering himself or other
		Does driver know each piece of equipment and its operation which is carried on the apparatus
		Drivers knowledge of radio communication and operation
		Drivers knowledge of correct and proper placement of apparatus
		Drivers ability to take orders from OIC/Line officers
		Type of fuel used

Yes	No	DRIVING APPARATUS ON ROAD
		Drivers treatment of the engine (rev the engine?)
		Drivers ability to maneuver the apparatus in traffic
		Does driver use mirrors while driving, turning, and backing
		Does driver use caution while approaching stop lights and stop signs
		Drivers ability to stop apparatus smoothly without sliding wheels on the pavement (when road condition permit)
		Drivers attitude toward apparatus and driving responsibly
		Drivers manner and ability to handle the apparatus
		Does driver use caution when backing apparatus and does he/she make sure they have a ground guide
		Drivers ability to spot apparatus at curb and out of traffic lane
		Does driver use mirrors properly while backing
		Does driver have hand on the wheel at all times
		Drivers attitude toward motor vehicles and traffic laws when driving
		Does driver know and understand driving policies of apparatus

Drivers Signature _____

Date of final approval _____

Training Officer Signature _____

Chief Signature _____

Driver Study Guide

Drivers should have knowledge of all of the below Drivers Information. Any of the below material may be asked of the Driver during their testing.

GENERAL KNOWLEDGE

1. Daily Apparatus Inspections
2. Weekly Apparatus Inspections
3. EVOC SDP
4. Emergency lighting
5. Each Vehicle Height
6. Each Vehicle Weight
7. Each Vehicle Length
8. Each Vehicle Width
9. Appliances carried on each apparatus

EQUIPMENT

Candidate shall be able to identify and locate any piece of equipment stored on the apparatus. Random pieces of equipment can be selected to be located, set-up and operated properly. Candidates should be able to identify the capabilities and limitations of certain equipment.

AREA FAMILIARIZATION

Candidate will demonstrate knowledge of Target Hazard locations. Particular areas of interest will be reviewed by the instructor. These areas include access problem areas, building type and occupancy.

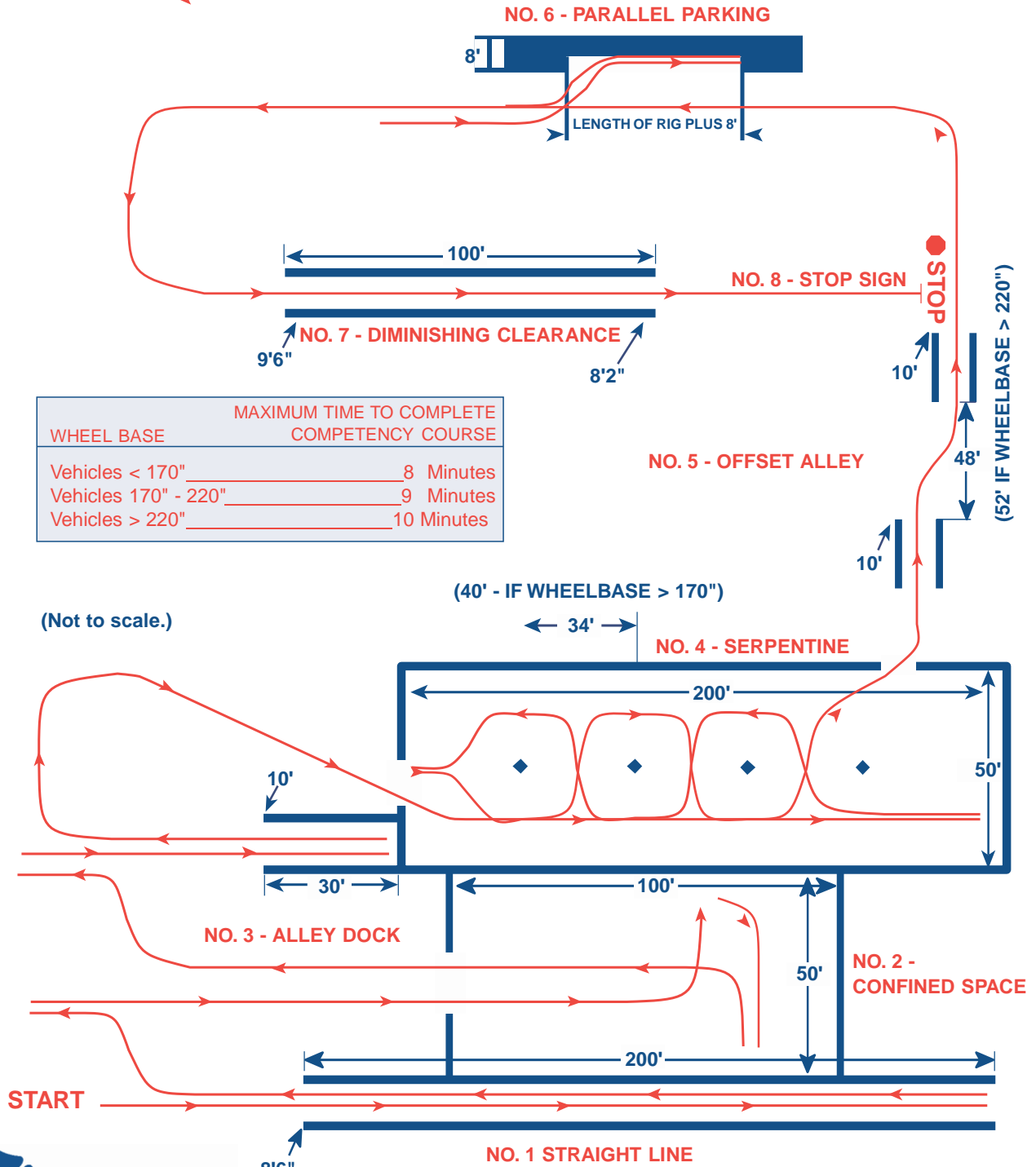
DRIVING TEST

Candidate shall demonstrate competency in the ability to safely drive apparatus. Candidate shall demonstrate a morning check of the apparatus including a cab tilt and proper checking of all fluids and components. Candidate should demonstrate good safe handling practices, including safe speed, controlled braking, retarder operations, ABS braking, mirror usage, turns and safe back-up procedures.

COMPETENCY COURSE

REVERSE →

FORWARD ←



WHEEL BASE	MAXIMUM TIME TO COMPLETE COMPETENCY COURSE
Vehicles < 170"	8 Minutes
Vehicles 170" - 220"	9 Minutes
Vehicles > 220"	10 Minutes

(Not to scale.)



For more information, see instructor's guide and videotape.



Competency Course Score sheet

Emergency Vehicle Driver Training Program

The competency course is designed to measure driver proficiency in handling emergency vehicles. It is one portion of a four-part comprehensive emergency vehicle driver training program and should be utilized with the overall program. Through its use, the progress of each emergency vehicle driver can be measured over a period of time. The competency course is designed to duplicate eight situations in which the driver's skill, judgment, and knowledge of the limitations of the emergency vehicle, are required for effective maneuvering. This course is based on Appendix A of the NFPA #1002 publication entitled *Fire Department Vehicle Driver/Operator Professional Qualifications*. See other side for course layout schematic.

Driver: _____ Vehicle: _____
 Wheelbase: _____ Overall Vehicle Length: _____
 Date: _____ Max. Allowable Time: _____
 Instructor: _____ Safety Officer: _____

Scoring of Competency Course

Time is only applied as acceptable or unacceptable (too slow). There should be no time comparisons between drivers, and it is recommended that actual times be recorded by the instructor, only for the purpose of measuring a driver's individual improvement. Penalty points are awarded as follows:

Penalty Point Schedule			
	Station	Error	Penalty
No. 1 - 8	All	Each cone brushed, moved or overturned.....	10 points
		Cross any line, each time crossed	3 points
No. 3 and 8	Alley Dock and Stop Exercise	Stop more than 6" but less than 12" from the measured point	3 points
		Stop 12" or more but less than 18" from the measured point	6 points
		Stop 18" or more from or go past the measured point	10 points
No. 6	Parallel Park	Park 12" or more from the curb	3 points

Completion and Scoring Record - Competency Course

Driving Time	Course Station #								Total Penalty Points	Scorekeeper's Initials
	No. 1	No. 2	No. 3	No. 4	No. 5	No. 6	No. 7	No. 8		
Run 1										
Run 2										
Run 3										
Run 4										
Run 5										
Run 6										

Remarks: _____

Driver Training Evaluation

Non-Emergency Driving

Driver Name _____ DL # _____
 Station _____ DL Classification: _____
 Year of Evaluation _____ DL Expires: _____

Unit #																		
	Date	Rating	Date	Rating	Date	Rating	Date	Rating	Date	Rating	Date	Rating	Date	Rating	Date	Rating	Date	Rating
Vehicle Startup																		
Familiarity w/controls & gauges																		
Smooth & efficient acceleration																		
Smooth, efficient braking																		
Down shifting technique																		
Proper use of auxiliary braking devices																		
Correct cornering technique																		
Ability to back																		
Frequent use of mirrors																		
Frequent check of gauges																		
Adheres to safety procedures																		
Responds appropriately to evaluators commands																		
Reacts appropriately to changes in conditions																		
Pump operations evaluation completed																		
General ability to operate and knowledge of unit																		
Eval. Initials / Total Points																		

Evaluator comments:

Performance Evaluation Key

Driver Signature / Date (when form completed) _____
 Fire Chief Review _____
 Training Officer Review _____

1 Unacceptable Additional Training Required	2 Performance meets requirement but inconsistently Remedial Training recommended	3 Performance meets Requirement	4 Performance meets and <u>occasionally exceeds</u> Requirements	5 Performance <u>consistently exceeds</u> Requirements
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EMERGENCY RESPONSE DRIVER EVALUATION

Driver Name		DRIVERS LICENSE #	DL Class
			Expiration Date
Date of Evaluation	Incident Number or Range of Incidents	Apparatus #	Shift
			Station
Type of Response (s) Fire / MVA / EMS	Traffic Conditions Light / Moderate / Heavy	Weather Conditions Clear / Wet / Stormy	Time of Day Day / Night
Length of Response Approx. Miles	Road Types Highway / Residential / City / Rural	Training Division (re-evaluation only)	Officer/ Evaluator

Criteria	Points>>	1	2	3	4	5
A. Critical Safety Performance Factors						
1. Seat belts worn and checked by driver prior to vehicle movement						
2. Verified that crew was ready for response and wearing all PPE						
3. Knowledge of incident location and routes						
4. Does not exceed posted speed by > 10 mph						
5. Does not exceed 15 mph when crossing into oncoming lane						
6. Stops at intersections with red light or stop signs						
7. Adjusts operations to adverse weather and road conditions						
8. When backing apparatus or obstructed clearance, uses spotter(s)						
9. Operates vehicle within design limits and uses all safety systems						
10. Operates vehicle with due regard to crew safety						
B. Attitude and Driving Skills						
1. Driver uses defensive driving skills						
2. Driver does not exhibit aggressive behavior; tailgating, speed						
3. Follows officers directions for operations and positioning						
4. Corners vehicle, lane changes, merges with traffic safely						
5. Operates controls and vehicle systems effectively						
	Score					

Performance Evaluation Key (Points Per Criteria)				
1	2	3	4	5
Unacceptable	Performance meets requirement but inconsistently	Performance meets Requirement	Performance meets and <u>occasionally exceeds</u> Requirements	Performance <u>consistently exceeds</u> Requirements
Additional Training Required	Remedial Training recommended			

*Scores of less than **65** require Supervisor signature and review*

Evaluator Note: This person is responsible for your safety and survival, complete this evaluation with this fact in mind.

