

**LOUISA COUNTY BROADBAND AUTHORITY
LOUISA COUNTY OFFICE BUILDING
1 WOOLFOLK AVENUE
LOUISA, VIRGINIA
March 6, 2019 7:00 P.M.**

Present: Mary Johnson, Bernie Hill, Ed Jarvis, Melvin Burruss, Jeffrey Zivick, Duane Adams, Fitzgerald Barnes, Timothy Layne, Paul Bradbury, Jim Ogg (non-voting)

Absent:

Others Present: Bob Hardy, Louisa County Information Technology Director, Angela Daniels, County Attorney

CALL TO ORDER

Ms. Johnson called the March 6, 2019, regular meeting of the Broadband Authority (BBA) Board of Directors to order at 7:00 p.m.

Ms. Johnson led the Pledge of Allegiance.

Welcome New Cuckoo District Appointee (Paul Bradbury)

Ms. Johnson welcomed Mr. Paul Bradbury to the Broadband Authority, and gave a brief overview of Mr. Bradbury's background.

ADOPTION OF THE AGENDA

On the motion of Mr. Hill, seconded by Mr. Layne, which carried by a vote of 7-0, the Authority voted to approve the March 6, 2019 agenda, as amended, with the following changes:

- Removed Discussion - WideOpen Networks Contract and Deliverables from Unfinished Business

Mr. Jarvis noted the December meeting minutes still need to be approved.

Ms. Johnson stated the December 5th minutes were approved at the February 13th Special Meeting.

APPROVAL OF THE MINUTES

On the motion of Mr. Jarvis, seconded by Mr. Hill, which carried by a vote of 5-0 with Mr. Layne and Mr. Bradbury abstaining .The Authority voted to approve the February 6, 2019, regular meeting minutes as amended, with changes.

PUBLIC COMMENT

None.

NEW BUSINESS

None.

UNFINISHED BUSINESS:

Discussion – Gravel Roads at Tower Sites

Ms. Johnson referenced an email with the change order from Mountain Valley for the gravel roads. Ms. Johnson stated Mountain Valley provided two sets of prices. Ms. Johnson said the difference in pricing between the two ranges from \$19,600 to \$30,200. Ms. Johnson opened the floor for further discussion.

Mr. Zivick stated on the Jouett change order, a lock cable with post was included, but was not included on the other two. Mr. Zivick asked if it was intentional and if there was something special with the Jouett site.

Ms. Johnson said it was intentional to discourage citizens from going down that road.

Questions and comments were addressed by the Authority regarding the gravel roads.

On the motion of Mr. Zivick, seconded by Mr. Hill, which carried by a vote of 7-0, the Authority voted to approve the change orders selecting option two for each of the change orders moving forward.

Discussion – LCHS, Jouett Elementary School, and Moss-Nuckols Elementary School Tower Construction

Dr. Cohill stated he spoke with SCS and has scheduled a tower climb to put radios on Moss Nuckols. He indicated they should start offering service in a week and a half. Dr. Cohill said SCS has begun offering service at Ferncliff. Dr. Cohill mentioned they are waiting for approval of the roads and getting the gas to the Fast Track Towers. He said there have been multiple delays in getting electric in, but all the electric is in and up and running. The site plan for Trevilians is complete and waiting to be approved by the County. Dr. Cohill stated he believes the Trevilians site will be ready for approval, and Mountain Valley can then apply for a building permit. He said there will a balloon test at the Holly Grove location on March 7th, weather permitting. He also mentioned the radios were installed on the High School and Jouett towers and are operational and meeting 99% of their theoretical maximum data rate.

Mr. Hardy said he spoke with Foster Fuels and they stated they cannot put in the tanks until the roads have been completed. Foster Fuels offered to change out the tanks from a 250 gallon tank

to a 220 gallon tank since the smaller tanks do not require road assistance and can be carried in on a power cart.

Further discussion ensued regarding the Fast Track Towers and road conditions.

On a motion of Mr. Zivick, seconded by Mr. Layne, which carried by a vote of 7-0, the Authority voted to instruct Foster Fuels to install smaller tanks at sites where the road is not passable by the schedule delivery date of March 19, 2019.

Discussion -Trevilians Tower Site Plan

Ms. Johnson stated she has been in discussions with the Community Development Department regarding the Trevilians site plan. She said the Plans Reviewer was ready to approve the site plan Friday, however she requested they hold on to it because she wanted to add a specification called construction road stabilization.

On a motion of Mr. Zivick, seconded by Mr. Layne, which carried by a vote of 7-0, the Authority voted to accept the changes for the addition of the construction road stabilization to the Trevilians Tower site plan.

Update - Potential Tower Location for Holly Grove Area

Discussed under LCHS, Jouett Elementary School, and Moss-Nuckols Elementary School Tower Construction.

Buckner-Bumpass Park

Mr. Hardy said the Board of Supervisors recently approved a tower for Verizon 1.7 miles away from Buckner-Bumpass Park. Mr. Hardy stated Verizon has said there is enough space for us to go onto the Tower, but is unsure on how much the cost would be to locate.

A brief discussion ensued regarding the Buckner-Bumpass Park.

Discussion – Systems Operations (Towers, Backhaul, and Fiber)

Mr. Hardy stated they are working with WideOpen and SCS to put switches into the tower to facilitate them from their system to the County's system.

Fiber has been installed at the following locations:

- High School to Thomas Jefferson
- High School to the County Building (not connected)
- County Building to the Tower
- Fiber is now 2-3 miles down 208

Further discussion ensured regarding the fiber.

Discussion – Co-location of Louisa County EMS Radio Towers

Mr. Hardy stated he has not been out to the sites, but does have confirmation that the towers are up.

TREASURER’S REPORT /APPROVAL OF THE BILLS

Mr. Hardy said Mr. Hill and Mr. Boswell signed an invoice from Peter Cabling and Technology to put power in at Moss Nuckols. Mr. Hardy stated there is also a bill for \$1,500 for a compound ground cover at Moss Nuckols.

PUBLIC COMMENTS

None.

CHAIRMAN/GENERAL MANAGER’S REPORT

Ms. Johnson stated at this time she has no new information to report.

DIRECTOR AND LIAISON REPORTS

Mr. Burruss asked for an update on the status of improvement between SCS and the Authority.

Mr. Hardy stated this is finished and signed off on.

CONSENT AGENDA

None

CLOSED SESSION

On the motion of Mr. Hill, seconded by Mr. Bradbury, which carried by a vote of 7-0, the Broadband Authority voted to enter Closed Session at 7:57 p.m. for the purpose of discussing the following:

1. In accordance with §2.2-3711 (A) (29) VA Code Ann., for the purpose of discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

REGULAR SESSION

On a motion of Mr. Jarvis, seconded by Mr. Zivick, which carried a vote of 7-0, the Authority voted to go back into regular session.

Roll Call

Vote

Ms. Mary Johnson	Yes
Mr. Bernie Hill	Yes
Mr. Jeffrey Zivick	Yes
Mr. Timothy Layne	Yes
Mr. Ed Jarvis	Yes
Mr. Paul Bradbury	Yes
Mr. Melvin Burruss	Yes

ADJOURNMENT

On the motion of Mr. Jarvis, seconded by Mr. Hill, which carried by a vote of 7-0, the Board voted to adjourn the March 6, 2019, regular meeting at approximately 8:33 p.m.

NEXT MEETING

The next Broadband Authority meeting will take place on Wednesday, April 3, 2019, at 7:00 p.m.