

**LOUISA COUNTY BROADBAND AUTHORITY
LOUISA COUNTY OFFICE BUILDING
1 WOOLFOLK AVENUE
LOUISA, VIRGINIA
October 17, 2018 7:00 P.M.**

Present: Mary Johnson, Melvin Burruss, Timothy Layne, Ed Jarvis, Jim Ogg (non-voting)

Absent: Tommy Barlow, Mark Luttner, Duane Adams, Jeffrey Zivick, Bernie Hill

Others Present: Bob Hardy, Louisa County Information Technology Director

CALL TO ORDER

Ms. Johnson called the October 17, 2018, work session of the Broadband Authority (BBA) Board of Directors to order at 7:00 p.m.

Ms. Johnson led the Pledge of Allegiance.

DISCUSSION

SCS Broadband Lease

Mr. Hardy stated the SCS Lease has been looked over by the County Attorney and they went back and forth with SCS over specifics. Mr. Hardy said he sent out the final copy for review.

Mr. Ogg pointed out typically things are on a five (5) year lease and then renewed for another five years, if desired.

Mr. Hardy said in this case it was a five (5) year lease with the option to renew for three (3) years. Mr. Hardy stated this has gone through everyone's approval and the renewal could've been discussed in the RFP, but doesn't foresee any issue with it. The Sight Wide Lease was the original schedule of chargers discounted from \$500 a month to now \$250 a month. There will be nothing owed the first six months, and \$100 for the next 6 months than \$250 a month there after for each tower they locate on.

Mr. Ogg asked what tower would be first.

Mr. Hardy said they have not said which tower will be first. Mr. Hardy said he is still working with SCS about leasing a space on their tower for the backhaul radio. There is still some engineering that needs to be done to allow the County to put their radio equipment on the tower.

Ms. Johnson went over the terms that have been settled on and that the Authority needs to agree upon the lease schedule Mr. Hardy went over earlier in the meeting.

Mr. Hardy said the agreement is to do a tower every 60 days and not coinciding.

Mr. Layne stated he was under the impression SCS would start putting up their equipment as soon as this was approved so they could start providing service with their equipment until the radios came in.

Mr. Hardy said the lease does not qualify for that.

Discussion ensued regarding the SCS Broadband Lease.

On the motion of Mr. Jarvis, seconded by Mr. Layne, which carried by a vote of 4-0, the Authority voted to accept the terms of the Lease and have the Chairman sign on behalf of the Broadband Authority.

National Tower Company Lease

Mr. Hardy stated the RFP to lease the ground at the Bumpass Buckner Park for the purpose of that company constructing a tower. Mr. Hardy stated this is not a construction lease or construction RFP, it is written as a Ground Lease. The Board approved to lease this to National Tower Company, the Board did not approved the Ground Lease at this time but did approve the conditions of the lease, this allows NTC to submit an option for payment specifying what was agreed upon.

On the motion of Mr. Jarvis, seconded by Mr. Burruss, which carried by a vote of 4-0, the Authority voted they are in agreement with the conditions of the Ground Lease as approved by the Board of Supervisors.

CUP#2018-12 Buckner Bumpass Tower Application

Mr. Hardy submitted the CUP application for the Buckner-Bumpass Tower. Mr. Hardy said they are anxious to get the process started, however, they cannot speak with the cell companies until they have an agreement like the option agreement. Mr. Hardy stated they will be moving forward with the deadline for the CUP application is October 22nd, which is before the next Authority scheduled meeting, this is why the work session was called to order. They are asking the County to waive the fees, permitting and CUP application. Tower CUPs have to go through the consultant and there is a fee for this. Mr. Hardy requested the Authority to pay for the consultant fees for the CUP applications.

Mr. Jarvis asked if this sets up a precedence for anyone else in the future.

Mr. Hardy explained in the future we can be asked to pay these fees by someone else.

Discussion ensued regarding the application fees and consultant fees.

On the motion of Mr. Jarvis, seconded by Mr. Layne, which carried by a vote of 4-0, the Authority voted to not exceed \$5,000 for the application associated fees for CUP#2018-12 .

Mr. Hardy stated there is a bill for \$700- \$800 for the survey at Trevilians. Mr. Hardy said a purchase order was not needed because of the amount and he has already approved it for payment.

Public Comment

None

Closed Session

None

Adjournment

On the motion of Mr. Layne, seconded by Mr. Jarvis which carried by a vote of 4-0, the Authority voted to adjourn the October 17, 2018, work session meeting at 7:26 p.m.