

**LOUISA COUNTY BROADBAND AUTHORITY  
BOARD OF DIRECTORS  
LOUISA COUNTY OFFICE BUILDING  
1 WOOLFOLK AVENUE  
LOUISA, VIRGINIA  
JULY 7, 2015  
7:00 P.M.**

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Present: Melvin Burruss, Mary Johnson, Bernie Hill, Steve Duren, and Brian Sullivan

Absent: Garth Wermter and Mark Luttner

Others Present: Bob Hardy, Information Technology Director; Stephanie Koren, Board of Supervisors, Mineral District; Fitzgerald Barnes, Board of Supervisors, Patrick Henry District; and Sandra Robinson, County Attorney

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**CALL TO ORDER**

Mr. Burruss called the July 7, 2015, regular meeting of the Broadband Authority (BBA) Board of Directors to order at approximately 7:00 p.m.

Mr. Burruss led the invocation, followed by the Pledge of Allegiance.

**ADOPTION OF THE AGENDA**

On the motion of Ms. Johnson, seconded by Mr. Hill, which carried by a vote of 5-0, the Board approved the July 7, 2015, agenda.

**APPROVAL OF MINUTES**

**May 26, 2015**

On the motion of Mr. Hill, seconded by Ms. Johnson, which carried by a vote of 5-0, the Board approved the minutes of the May 26, 2015, meeting.

**June 8, 2015**

On the motion of Ms. Johnson, seconded by Mr. Hill, which carried by a vote of 5-0, the Board approved the minutes of the June 8, 2015, meeting.

**NEW BUSINESS**

**Alternatives for moving forward with non-fiber parts of the plan**

Mr. Hardy indicated that himself, Phil Trayer, the County Finance Director, and Supervisors

Barnes and Koren met with the School's Information Technology (IT) staff and discussed the two (2) variants of fiber installation, specifically whether it would be most advantageous to be completed by the Broadband Authority or directly by the Schools. Mr. Hardy said for various reasons, it was recommended that the Schools seek the e-rate funding for fiber construction.

Questions and comments were presented in regards to the following:

- Clarification regarding e-rate funding for construction;
- Proposed arrangement for payback by the Schools if the Broadband Authority were to install the fiber and transport it to the Schools;
- Additional funding needed for capital requirements for providing broadband to individuals and businesses apart from the Schools;
- Comparison of the broadband model in Northampton County, Virginia to the proposed model for Louisa;
- Concerns with the assumptions built into the pro forma, specifically regarding projected revenues;
- Possibility of reworking the pro forma to determine if the project remained viable without a leasing commitment from the Schools; and
- Recommended approach for moving forward.

The BBA discussed providing an update to the Board of Supervisors. After discussion, the BBA agreed to present the estimated financial requirements for the tower buildout and formally request funding during the Board's August 3, 2015, meeting.

### **Engagement of Design Nine for completion of the plan**

Mr. Hardy indicated that Design Nine had submitted a statement of work for completion of the plan, at which point the design and construction phase would be reached. Mr. Hardy noted that the proposal did not include a cost. The BBA requested that the statement of work be forwarded to each of them and agreed to table this item until the next meeting.

### **PUBLIC COMMENT**

Mr. Larry Zemke, Mineral District, addressed the BBA in the regards to rental space on towers, the School's dissatisfaction with their current service, the makeup of Verizon's contacts, and the importance of partnering with the Schools to allow them the opportunity to provide a complete educational package with broadband availability to student homes.

Mr. Hardy replied that the ultimate goal of the Schools IT staff was to serve all of their students with internet access at no cost.

### **WEBSITE UPDATES**

Mr. Hardy commented that he updated the website with some finance information that was presented at the Board of Supervisors' meeting.

**ADJOURNMENT**

The BBA decided to schedule a work session on July 15, 2015, at 7:00 p.m.

On the motion of Mr. Hill, seconded by Ms. Johnson, which carried by a vote of 5-0, the BBA voted to adjourn the July 7, 2015, meeting at approximately 8:40 p.m.

BY ORDER OF:

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MELVIN BURRUSS, CHAIRMAN  
BOARD OF DIRECTORS  
LOUISA COUNTY BROADBAND AUTHORITY