

**LOUISA COUNTY BROADBAND AUTHORITY  
BOARD OF DIRECTORS  
LOUISA COUNTY OFFICE BUILDING  
1 WOOLFOLK AVENUE  
LOUISA, VIRGINIA  
MAY 6, 2015  
7:00 P.M.**

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Present: Melvin Burruss, Mary Johnson, Steve Duren, Mark Luttner, Bernie Hill, Garth Wermter, and Brian Sullivan

Others Present: Bob Hardy, Information Technology Director; Christian Goodwin, County Administrator; Stephanie Koren, Board of Supervisors, Mineral District; and Fitzgerald Barnes, Board of Supervisors, Patrick Henry District

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**CALL TO ORDER**

Mr. Burruss called the May 6, 2015, meeting of the Broadband Authority (BBA) Board of Directors to order at approximately 7:00 p.m., which was followed by the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**April 1, 2015**

On the motion of Mr. Luttner, seconded by Mr. Hill, which carried by a vote of 7-0, the Board approved the minutes of the April 1, 2015, meeting.

**UNFINISHED BUSINESS**

**Update – Telecommunications Ordinance Revisions**

Ms. Johnson stated that the Board of Supervisors approved the amended Telecommunications Ordinance and it was in the final stages of being codified. Ms. Johnson noted that the Community Development Department had already accepted one application for a residential neighborhood that would be processed under the new code.

Mr. Burruss thanked all involved with drafting the amendments.

**Presentation – Consultant Draft Final Report**

Dr. Andrew Cohill, with Design Nine, presented the technology and systems analysis, which included information regarding the following:

- Overview of work completed;

- Demonstration of broadband efforts in other areas (marketing advertisement from Chattanooga, Tennessee);
- Case studies of other community projects;
- User needs;
- Role of the Authority as it related to the broadband network;
- Total 30-year telecommunication costs for Louisa County residents;
- Technology options and order of magnitude costs;
- Business model options;
- Courses of action and ranking of priorities;
- Map identifying wireless locations and potential coverage;
- Conceptual network architecture design; and
- Recommended design goals for the Authority.

Questions and comments were presented by the BBA in regards to the following, which were addressed by Dr. Cohill:

- Definition of business class network;
- Potential financing options for Louisa County; and
- Whether or not it was standard practice for local governments to provide seed money for broadband initiatives.

The BBA thanked Dr. Cohill for the presentation.

### **PUBLIC COMMENT**

Ms. Joann Hickman, Mineral District, addressed the BBA in regards to making a good case to County residents that raising taxes for this project was a good idea.

Mr. Brian Gilbreth, Louisa District, addressed the BBA in regards to a fiber project in Reedy Creek. The BBA asked a couple brief questions relating to the project, which were addressed by Mr. Gilbreth. Mr. Gilbreth further provided information in regards to building a wimax and advanced LTE network. Questions were presented about the system specifically concerning coverage and whether or not it was licensed. Lastly, Mr. Gilbreth provided an update on his pole applications and stated that construction would begin soon at Small Country, Twin Oaks, and the Acorn Community.

### **CLOSED SESSION**

On the motion of Ms. Johnson, seconded by Mr. Wermter, which carried by a vote of 7-0, the Board voted to enter Closed Session at approximately 7:48 p.m. for the purpose of discussing the following:

1. In accordance with §2.2-3711.A.34 VA Code Ann., for the purpose of discussion or consideration by a local authority created in accordance with the Virginia Wireless Service Authorities Act (§ 15.2-5431.1 et seq.) of confidential proprietary records and trade secrets excluded from this chapter pursuant to subdivision 19 of § 2.2-3705.6,

specifically relating to location and financial plans for build out of a wired and wireless internet system.

**RESUMPTION OF REGULAR SESSION**

On the motion of Ms. Johnson, seconded by Mr. Luttner, which carried by a vote of 7-0, the Board voted to return to regular session at approximately 9:15 p.m.

**RESOLUTION - CERTIFICATION OF CLOSED SESSION**

On the motion of Ms. Johnson, seconded by Mr. Wermter, which carried by a vote of 7-0, the Board voted to adopt the following resolution:

**WHEREAS**, the Louisa County Broadband Authority Board of Directors has convened a Closed Meeting pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, §2.2-3712.D of the Code of Virginia requires a certification by the Louisa County Broadband Authority Board of Directors that such closed meeting was conducted in conformity with the Virginia Law.

**NOW, THEREFORE BE IT RESOLVED** that the Louisa County Broadband Authority Board of Directors does hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting was heard, discussed or considered by the Louisa County Broadband Authority Board of Directors.

<b><u>NAME</u></b>	<b><u>VOTE</u></b>
Mary Johnson	Yes/Aye
Brian Sullivan	Yes/Aye
Bernie Hill	Yes/Aye
Melvin Burruss	Yes/Aye
Steve Duren	Yes/Aye
Garth Wermter	Yes/Aye
Mark Luttner	Yes/Aye

**OTHER INFORMATION AND INQUIRIES**

Mr. Burruss requested a timeline for several upcoming items and meetings. After discussion, the BBA agreed that the executive summary of the final report would be completed by May 15, 2015, and the BBA would meet on May 26, 2015, to review and adopt the finalized plan prior to presenting it to the Board of Supervisors on June 1, 2015. Further, the BBA decided to schedule a meeting with the Louisa County School Board on June 9, 2015.

**ADJOURNMENT**

On the motion of Mr. Wermter, seconded by Ms. Johnson, which carried by a vote of 7-0, the Board voted to adjourn the May 6, 2015, meeting at approximately 9:30 p.m.

BY ORDER OF:

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MELVIN BURRUSS, CHAIRMAN  
BOARD OF DIRECTORS  
LOUISA COUNTY BROADBAND AUTHORITY