

**LOUISA COUNTY BROADBAND AUTHORITY
BOARD OF DIRECTORS
LOUISA COUNTY OFFICE BUILDING
1 WOOLFOLK AVENUE
LOUISA, VIRGINIA
APRIL 1, 2015
7:00 P.M.**

Present: Melvin Burruss, Mary Johnson, Steve Duren, Mark Luttner, Bernie Hill, *Garth Wermter, and Brian Sullivan

Others Present: Bob Hardy, Information Technology Director; Mike Lockaby, County Attorney; Stephanie Koren, Board of Supervisors, Mineral District; and Fitzgerald Barnes, Board of Supervisors, Patrick Henry District

*Mr. Wermter arrived at 7:06 p.m.

CALL TO ORDER

Mr. Burruss called the April 1, 2015, meeting of the Broadband Authority (BBA) Board of Directors to order at approximately 7:00 p.m., which was followed by the Pledge of Allegiance.

ADOPTION OF THE AGENDA

On the motion of Mr. Hill, seconded by Mr. Luttner, which carried by a vote of 6-0, the Board approved the April 1, 2015, agenda.

APPROVAL OF MINUTES

March 18, 2015

On the motion of Ms. Johnson, seconded by Mr. Luttner, which carried by a vote of 6-0, the Board approved the minutes of the March 18, 2015, meeting.

UNFINISHED BUSINESS

Update – Telecommunications Ordinance Revisions

Ms. Johnson noted that she had emailed the BBA a draft copy of the ordinance that would be considered by the Planning Commission during a public hearing on April 9, 2015, along with a flow chart that would assist applicants when applying.

The BBA briefly discussed the fee schedule and acreage limits included in the final draft.

*Mr. Wermter arrived at the meeting at 7:06 p.m.

Update – Status Report

Mr. Hill indicated that a few changes had been made to the status report to correspond to the BBA's progress as of March 18, 2015.

Presentation – Consultant Update

Dr. Andrew Cohill, with Design Nine, stated that the preliminary findings report had been submitted to the BBA and provided a summary of its highlights. Dr. Cohill noted that the final recommendations would be delivered in May.

Questions and comments were presented by the BBA in regards to the following, which were addressed by Dr. Cohill:

- Whether wireless would be an interim measure until fiber was fully deployed throughout the county or if it would be part of the ongoing support infrastructure;
- Prediction of consumer/provider interest;
- Scheduling of deliverables;
- Initial monetary commitment and ideas for sustainable financial support; and
- Progress in discussions with the Schools.

The BBA questioned if any additional information was required prior to completing the final report. Mr. Cohill stated that his firm typically spoke to service providers and could reach out to the two (2) companies that currently provided service in Louisa County, but contact information for other companies was welcomed.

CHAIRMAN'S REPORT

Mr. Burruss indicated that the BBA needed to designate a person for members to call if they planned to be late or absent from the meeting. Mr. Hardy volunteered for the role.

CLOSED SESSION

On the motion of Mr. Wermter, seconded by Ms. Johnson, which carried by a vote of 7-0, the Board voted to enter Closed Session at approximately 7:28 p.m. for the purpose of discussing the following:

1. In accordance with §2.2-3711.A.34 VA Code Ann., for the purpose of discussion or consideration by a local authority created in accordance with the Virginia Wireless Service Authorities Act (§ 15.2-5431.1 et seq.) of confidential proprietary records and trade secrets excluded from this chapter pursuant to subdivision 19 of § 2.2-3705.6, specifically relating to location and financial plans for build out of a wired and wireless internet system.

RESUMPTION OF REGULAR SESSION

On the motion of Ms. Wermter, seconded by Mr. Luttner, which carried by a vote of 7-0, the Board voted to return to regular session at approximately 9:06 p.m.

RESOLUTION - CERTIFICATION OF CLOSED SESSION

On the motion of Mr. Wermter, seconded by Ms. Johnson, which carried by a vote of 6-0, the Board voted to adopt the following resolution:

WHEREAS, the Louisa County Broadband Authority Board of Directors has convened a Closed Meeting pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D of the Code of Virginia requires a certification by the Louisa County Broadband Authority Board of Directors that such closed meeting was conducted in conformity with the Virginia Law.

NOW, THEREFORE BE IT RESOLVED that the Louisa County Broadband Authority Board of Directors does hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting was heard, discussed or considered by the Louisa County Broadband Authority Board of Directors.

<u>NAME</u>	<u>VOTE</u>
Mary Johnson	Yes/Aye
Brian Sullivan	Yes/Aye
Bernie Hill	Yes/Aye
Melvin Burruss	Yes/Aye
Steve Duren	Yes/Aye
Garth Wermter	Yes/Aye
Mark Luttner	Yes/Aye

WEBSITE UPDATES

Mr. Hardy commented that he updated the website with the most recent status report and would update the intranet with information for the BBA.

ADJOURNMENT

On the motion of Mr. Hill, seconded by Mr. Sullivan, which carried by a vote of 7-0, the Board voted to adjourn the April 1, 2015, meeting at 9:12 p.m.

The next BBA meeting was scheduled for May 6, 2015.

BY ORDER OF:

MELVIN BURRUSS, CHAIRMAN
BOARD OF DIRECTORS
LOUISA COUNTY BROADBAND AUTHORITY