



***Louisa County Electoral Board
Office of General Registrar
1 Woolfolk Avenue
Post Office Box 220
Louisa, Virginia 23093-0220***

Curtis J. Haymore
Chairman

Phone: 540-967-3427
Fax: 540-967-3492

David M. Koegle
Secretary

Jeanne E. Wolf
Vice Chairman

Cristy E. Watkins
General Registrar

Draft Minutes of Electoral Board Meeting, June 2, 2021

The Louisa County Electoral Board met on Wednesday, June 2nd, 2021 to discuss events and issues relative to the 2021 Electoral Calendar Year with respect to resources, training, planning, and Covid-19 complications relevant to the June 8th, 2021 Democratic Primary and annual election planning.

Call to Order – Wednesday, June 2nd, 2021

Mr. Haymore called the meeting to order at 10:02 a.m. with the following persons in attendance:

Mr. Curtis Haymore, Chairman
Mrs. Jeanne Wolf, Vice Chairman
Mr. David Koegle, Secretary
Mrs. Cristy Watkins, General Registrar

Tammy Purcell, “Engage Louisa”, via telephone
David Holtzman – “The Central Virginian”

Approval of Minutes

Mr. Koegle made a motion, seconded by Mr. Haymore to accept the minutes of the May 3rd, 2021 meeting as amended. The motion was passed with all members voting in the affirmative.

Registrar’s Report – Mrs. Cris Watkins

- **Update on Office Relocation** – No change - Awaiting status changes from Christian Goodwin
- **Split Precinct Waivers for November Election** – Reference LCEB meeting minutes of May 3rd, 2021. The Split Precinct Waiver for the November Election has been approved by the Department of Elections.
- **Office Intern through UVA** – No further update



*Louisa County Electoral Board
Office of General Registrar
1 Woolfolk Avenue
Post Office Box 220
Louisa, Virginia 23093-0220*

Curtis J. Haymore
Chairman

Phone: 540-967-3427
Fax: 540-967-3492

David M. Koegle
Secretary

Jeanne E. Wolf
Vice Chairman

Cristy E. Watkins
General Registrar

- **Election Officials** - Election Officials are attending training for the June 8th, 2021 Primary.
- **Update on Louisa #2 Precinct** – The State Board of Elections approved the emergency move of the precinct to Trevilians Elementary School. Mrs. Watkins notified voters of Precinct #202, the Political Party Chairs, and Candidates. A banner has been received notifying voters of the change in location. A news article was published in The Central Virginian.
- **Early Voting Report** – Louisa has received over 100 ballots (in person), ~350 ballots via mail, with ~100 outstanding.
- **Proposed DEMTECH Training Dates** – August 25th, 2021 and September 9th, 2021 (10:00 a.m. and 7:00 p.m.) have been reserved for New Pollbook Election Official Training at the Louisa Volunteer Fire Hall.
- **Proposed November Election Official Training Dates** – October 27th, 2021 and October 28th, 2021 have been reserved for Election Official Training at the Louisa Volunteer Fire Hall.
- **Triggering Events Review** – A review was conducted with no requirements noted.

Chairman's Report

Secretary's Report

- **New Electronic Pollbooks** – Following the May 3rd, 2021 Electoral Board Meeting, the board delayed the Election Official Training and Deployment of the DEMTECH electronic pollbook.

Mr. Koegle has begun the development of the electronic pollbook for Election Official training.

Mr. Koegle recommended the forming of an Electronic Pollbook USERS WORKING GROUP



***Louisa County Electoral Board
Office of General Registrar
1 Woolfolk Avenue
Post Office Box 220
Louisa, Virginia 23093-0220***

Curtis J. Haymore
Chairman

Phone: 540-967-3427
Fax: 540-967-3492

David M. Koegle
Secretary

Jeanne E. Wolf
Vice Chairman

Cristy E. Watkins
General Registrar

for all Commonwealth of Virginia users. Community users will be contacted following the completion of training and development of the USERS training documents.

Discussions need to be brought forward with DemTech regarding the equipment warranty period since the equipment has not been placed into service.

Vice Chair's Report

- Mrs. Wolf stated that she will be working on the General Registrar's evaluation report for the July meeting.

New Business

- **Return of Ballot Drop Bags on Election Night** – Following the Close of Polls on Election Night, each precinct chief and asst. chief will open the Ballot Drop Bags, confirm the number of ballots, report the number of ballots, reseal the Ballot Drop Bag, update the Chain of Custody Document, and transport the Ballot Drop Bag to the General Registrar's Office/Central Absentee Precinct prior to delivering the remaining precinct assets to the Court House.

Old Business

Date and Time of Next Meeting

The next scheduled meeting of the Louisa County Electoral Board will be held on July 7th, 2021 at 10:00 a.m.

Adjournment

The meeting was adjourned at 12:42 a.m.

Upcoming Dates:



***Louisa County Electoral Board
Office of General Registrar
1 Woolfolk Avenue
Post Office Box 220
Louisa, Virginia 23093-0220***

Curtis J. Haymore
Chairman

Phone: 540-967-3427
Fax: 540-967-3492

David M. Koegle
Secretary

Jeanne E. Wolf
Vice Chairman

Cristy E. Watkins
General Registrar

June 2nd/3rd, 2021 – Election Official Training

June 8, 2021 – Primary for Governor, Lt. Governor, and Attorney General

June 9th, 2021 – Election Canvass

August 25th, 2021 - (10:00 a.m. and 7:00 p.m.) – New Electronic Pollbook Training LVFD Hall

September 9th, 2021 (10:00 a.m. and 7:00 p.m.) – New Electronic Pollbook Training LVFD Hall

September 17th, 2021 – Early Voting begins for November General

October 27th, 2021 (10:00 a.m. and 7:00 p.m.) – Election Official Training

October 28th, 2021 (10:00 a.m. and 7:00 p.m.) – Election Official Training

November 2nd, 2021 – November General Election

November 3rd, 2021 – Election Canvass

County Holiday Closings

June 18th, 2021 – Juneteenth Day

July 5th, 2021 – Independence Day

September 6th, 2021 – Labor Day

October 11th, 2021 – Columbus Day

November 11th, 2021 – Veteran's Day

November 25th & 26th, 2021 – Thanksgiving

December 23rd & 24th, 2021 – Christmas

December 31st, 2021 – New Year's Day Observed