



***Louisa County Electoral Board
Office of General Registrar
1 Woolfolk Avenue
Post Office Box 220
Louisa, Virginia 23093-0220***

Curtis J. Haymore
Chairman

Phone: 540-967-3427
Fax: 540-967-3492

David M. Koegle
Secretary

Jeanne E. Wolf
Vice Chairman

Cristy E. Watkins
General Registrar

Draft Minutes of Electoral Board Meeting, May 3rd, 2021

The Louisa County Electoral Board met on Monday, May 3rd, 2021 to discuss events and issues relative to the 2021 Electoral Calendar Year with respect to resources, training, planning, and Covid-19 complications.

Call to Order – Monday, May 3rd, 2021

Mr. Haymore called the meeting to order at 10:00 a.m. with the following persons in attendance:

Mr. Curtis Haymore, Chairman
Mrs. Jeanne Wolf, Vice Chairman
Mr. David Koegle, Secretary
Mrs. Cristy Watkins, General Registrar

Karen Davenport – League of Women Voters, Charlottesville, Va. via telephone
Tammy Purcell, “Engage Louisa”, via telephone
Nancy Bashaw, via telephone

Approval of Minutes

Mrs. Wolf made a motion, seconded by Mr. Koegle to accept the minutes of the April 5th, 2021 meeting. The motion was passed with all members voting in the affirmative.

Registrar’s Report – Mrs. Cris Watkins

- **Update on Office Relocation** – No change - Awaiting status changes from Christian Goodwin
- **Legislative Report** – Governor Northam signed this year’s legislative bills that will go into effect on July 1st, 2021. Bills of interest include the Precinct No Gun Zone.



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- **Election Officer Surveys** – The board approved the use of the Election Officer Surveys to be used in the June Primary.
- **Split Precinct Waivers for November Election** – The code of Virginia requires that all precincts be wholly contained within an election district. Louisa County will have several split precincts for the November General election for House of Delegates and the Town of Mineral/ Mineral District. The Registrar’s Office will work with the Count Attorney to request a waiver from the Department of Election for the November Election due to redistricting being delayed.
- **Office Intern through UVA** – Mrs. Watkins informed the board that the County has requested two to three interns under a UVA program grant, one of which would be supporting the Director of Elections/General Registrar.
- **Update on Louisa #2 Precinct** – Trevilians Volunteer Fire Station (202) is currently undergoing electrical work. The board approved an emergency move of the precinct to Louisa #1 (Trevilians Elementary School – 302) should the electrical work not be concluded in time for the election.

If the availability of the Fire Station cannot be confirmed by May 10, Mrs. Watkins is to seek permission from the State Board of Elections for the emergency move and will notify voters of Precinct #202, the Political Party Chairs, and Candidates.

- **Early Voting Report** – Early Voting has started with an increase in voter participation over previous primary elections.
- **Triggering Events Review** – A review was conducted with no requirements noted.

Chairman’s Report

- Mr. Haymore alerted the board of an error made in the Test Deck utilized during the Logic and Analysis Testing on April 13th, 2021. A retest of the tabulator is NOT necessary. The error will be corrected by marking one additional oval on a ballot to ensure no candidate has a matching



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ballot tally. The corrected Test Deck will be used during the Logic and Analysis Testing on May 7th, 2021.

Secretary's Report

- **New Electronic Pollbooks** - A status review of the new Electronic Pollbooks was reviewed. Since the DemTech Pollbooks have not been delivered to date, Mr. Koegle made a motion to delay implementation of the pollbooks until DemTech is able to adequately complete their delivery requirements and the pollbooks have been locally tested and are deemed ready to be introduced for Election Officer Training. Discussions need to be brought forward with DemTech regarding the equipment warranty period since the equipment has not been placed into service.

Mr. Koegle voiced concerns regarding the internal power strip and lack of a bulkhead connector.

As a result of deciding to not use the new equipment for the June primary, the special equipment training previously scheduled for May 12 will be cancelled and the officers of elections will be notified.

Vice Chair's Report

- Mrs. Wolf reported that she worked with David Holtzman at the Central Virginian on an article for early voting and the June Primary. They will work together on future articles for the November election.

New Business

- **HB 1968** – Sunday Absentee Voting – the board reviewed the need for and value of Sunday voting for the November General election. Based on feedback from several local ministers, the Boards did not authorize any Sunday voting for November. The Director of Elections will monitor the decisions of neighboring jurisdictions served by the media markets that also serve



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Louisa voters and inform the Board if voter confusion might be created if the other jurisdictions decide to have early voting on Sundays.

Old Business

- **Officers of Election** – The General Registrar confirmed that Election Officers have been assigned to all precincts and are awaiting training on June 2nd.

Date and Time of Next Meeting

The next scheduled meeting of the Louisa County Electoral Board will be held on June 2, 2021 at 12:00 p.m.

Adjournment

The meeting was adjourned at 11:20 a.m.

Upcoming Dates:

May 7th, 2021 – L&A Testing

June 2nd, 2021 – Electoral Board Meeting

June 2nd/3rd, 2021 – Election Officer Training

June 8, 2021 – Primary for Governor, Lt. Governor, and Attorney General

June 9th, 2021 – Election Canvass

September 17th, 2021 – Early Voting begins for November General

November 2nd, 2021 – November General Election

November 3rd, 2021 – Election Canvass

County Holiday Closings

May 31 – Memorial Day

June 18 – Juneteenth Day

July 5 – Independence Day

September 6 – Labor Day



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October 11 – Columbus Day
November 11 – Veteran’s Day
November 25 & 26 – Thanksgiving
December 23 & 24 – Christmas
December 31 – New Year’s Day Observed

DRAFT