



***Louisa County Electoral Board
Office of General Registrar
1 Woolfolk Avenue
Post Office Box 220
Louisa, Virginia 23093-0220***

Curtis J. Haymore
Chairman

Phone: 540-967-3427
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David M. Koegle
Secretary

Jeanne E. Wolf
Vice Chairman

Cristy E. Watkins
General Registrar

Draft Minutes of February 5th, 2019 Meeting

The Louisa County Electoral Board met on Tuesday, February 5th, 2019, in the Administration Room of the Louisa County Office Building. Present were Mr. Haymore, Mrs. Wolf, Mr. Koegle, and Mrs. Watkins.

Call to Order, Quorum Established

Mr. Haymore declared a quorum present and called the meeting to order at 10:01 a.m.

Open Session

Mr. Koegle made a motion to accept the minutes of the January 2019 Electoral Board minutes. The motion was seconded by Mrs. Wolf and affirmed by acclamation of all board members.

The Agenda was modified to include a discussion on a proposed resolution previously provided by Sandra Robinson, Louisa County Attorney. The resolution was approved and will be sent forth to Christian Goodwin, Louisa County Administrator, to be distributed to the Louisa County Board of Supervisor's for consideration.

A discussion was opened regarding the possible 2019 update of the Louisa County Security Plan. The plan will be updated if and when State provides a recommended update(s) to the documents. Mr. Koegle was asked to prepare a summary of the various required election preparation requirement dates.

An update on the Ogg Building storage facility was provided. The Electoral Board is awaiting the floor remodeling and wall remodeling in the hopes that these changes will be completed in the near future.

Registrar's Report

1. Review of Budget 2019 – The 2019 budget was approved minus the proposed pay increase. The pay increase was limited to 3%.



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2. Proposed Legislation – No legislation updates were brought forth, however, the board discussed Absentee Voting/No Excuse Absentee Voting planning in preparation for upcoming elections and the 2020 elections.

3. Candidate Forum Information – A Candidate Information Forum will be held on Monday, February 11, 2019. Tammy Alexander will support Cris Watkins in providing/reviewing Campaign Finance Coordination and Online Campaign Finance (COMET).

4. 7/7C Envelopes – Mrs. Watkins explained that with State approval, the precinct 7/7C envelopes were opened to retrieve the Scanner security keys, and to copy the precinct data from the PCMCIA memory cards to a memory stick. The memory sticks have been returned to the Louisa County Circuit Court Clerk for safe storage. The PCMCIA memory cards are to be reprogrammed and used in future elections.

Chairman's Report - none

Secretary's Report - none

Old Business - none

New Business

A review of the proposed precinct election officers was conducted and approved. Letters will be provided to each election officer in the coming days.

Mrs. Watkins stated that 362 names of 886 inactive voters have been purged from the Polling List of Voters through the NVRA List Maintenance cancellation process.

General Discussion – Review of Precinct Recommendations - The Electoral Board continued to review recommendations received from the after-election Hot Wash in 2018. The Electoral Board will continue to review the recommendations in preparations for future elections.

Next Meeting – Date and Time of March 2019 meeting: Friday, March 8th, 2019, 9:00 a.m.

Adjournment – 11:46 a.m.